

The Utility Service Board met Thursday, November 21, 2013, at 11:30 a.m., in the board room at the service center at 1111 McClure Road chaired by Barry Turner. Other board members present were: Nancy Ann Brown, Greg Lacy and Cheryl McAvoy. Also present were: Keith Reeves, Director; Dale Langferman, Manager of Finance & Business Operations; Ed Bergsieker, Manager of Engineering; Melinda Burton, Executive Administrative Assistant; and Tim Shuffett, City Council Liaison.

VISITORS

Jason Chopp, Strand & Associates

MINUTES

Cheryl McAvoy made the motion to approve the regular minutes from October 24, 2013, as prepared. Nancy Ann Brown seconded the motion and the vote was unanimous.

COMBINED SEWER OVERFLOW OPERATIONAL FLOW PLAN APPROVAL

Keith Reeves presented final version of the Combined Sewer Overflow Operational Plan. A new plan had not been submitted since 1994 and due to the length of time, the plan no longer met IDEM requirements. With the recent sewer improvements, Columbus no longer experiences combined overflows, so the plan is a description of how we manage and treat flows. In lieu of updating, staff opted to create a new plan.

Cheryl McAvoy made the motion to adopt the Combined Sewer Overflow Operational Plan as submitted. Nancy Ann Brown seconded the motion and the vote was unanimous.

POPLAR WOODS – PLAN APPROVAL

Plans were submitted by Independent Land Surveying Inc. for construction of water and sewer extensions to serve Poplar Woods. The owner for the project is Mary Davee, LLC of Madison, Indiana and the developer is F.C. Tucker/Scott Lynch Group of Columbus. They are in compliance with accepted standards.

Staff recommended approval of the design plans and specifications subject to standard conditions.

Cheryl McAvoy made the motion to approve the plans for water and sewer extensions for Poplar Woods. Nancy Ann Brown seconded the motion and the vote was unanimous.

EMERGENCY RESPONSE PLAN UPDATE AND APPROVAL

The board last approved the emergency response plan for the Utility in August 2011. It was recently learned that the plan should be updated annually. Keith Reeves submitted

a copy of the current plan with proposed changes and updates marked. After discussion, a few corrections were made.

Due to some sensitive material within the plan and upon attorney recommendation, it was decided the plan should not be made public. In future years, the plan will be reviewed in Executive session and then accepted at the public meeting.

Cheryl McAvoy made the motion to accept the Emergency Response Plan as corrected. Nancy Ann Brown seconded the motion and the vote was unanimous.

CREDIT CARD DISCUSSION

Dale Langferman presented information regarding the amount of fees we pay when customers use credit cards for payment. There are restrictions set by the State Board of Accounts that do not allow us to charge only certain classes of customers. After discussion, it was determined that Dale should contact the State Board of Accounts again with several options.

Tabled until December.

CLAIMS

The November water claims were presented for approval.

Cheryl McAvoy made the motion to approve the November water claims. Nancy Ann Brown seconded the motion and the vote was unanimous.

The November wastewater claims were presented for approval.

Cheryl McAvoy made the motion to approve the November wastewater claims. Nancy Ann Brown seconded the motion and the vote was unanimous.

FINANCE REPORT

The financial written report was presented.

MANAGER OF ENGINEERING REPORT

The Engineering written report was presented.

MANAGER OF WASTEWATER OPERATIONS REPORT

The Wastewater Operations written report was presented.

DIRECTOR'S REPORT

The Director's written report was presented.

Keith Reeves reported further on the Service Line Warranty program mentioned in his written report. He asked for the board's view regarding the program. After discussion, the board recommended that we not pursue this program any further.

DECEMBER MEETING

The next regular meeting will be Thursday, December 19, 2013, at 11:30 a.m., in the board room at the Service Center.

ADJOURNMENT

The meeting adjourned at 12:30 p.m.

Barry Turner, Chairman
UTILITY SERVICE BOARD

Greg Lacy, Secretary
UTILITY SERVICE BOARD